



## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the  
Tweed Chamber of Commerce & Industry Incorporated  
Will be held on  
**Tuesday 12<sup>th</sup> November, 2024**  
at approximately 8:45am (following networking breakfast)  
**Venue:** Club Tweed, Wharf Street, Tweed Heads

### TO CONDUCT THE FOLLOWING BUSINESS:

1. To receive and confirm the Minutes of the last AGM 14 November 2023.
2. To receive and consider the President's report outlining the activities of the Chamber for the past twelve months.
3. To receive and consider the Financial Reports of the Association for the last financial year in accordance with 26 [6] of the Act.
4. The President to declare all positions vacant and advise that nominations have been received for Office Bearers and Committee Members for 2023-2024.
5. To elect Office Bearers of the Association and Ordinary Members of the Committee 2024-2025 financial year.

#### **Nominations are hereby called for the following positions:**

President  
Vice President  
Public Officer  
Treasurer  
Secretary  
6 Ordinary Members

Nomination for membership of the Executive Committee must be on the appropriate form, signed by one financial member of the Association and nominee must also be a current financial member.

*Forms must be lodged with the Secretary 7-days prior to the AGM (no later than 5 November 2024)*

### **PROXY VOTING**

Members may vote by proxy, but such voting must be on the proper form (attached) and deposited with the Secretary **no later than 24-hours** before the starting time of the meeting.

**NOTE: NO MEMBER MAY HOLD MORE THAN THREE PROXY VOTES.**

Secretary – Peter Sibilant

On behalf of the Tweed Chamber of Commerce & Industry Incorporated

**NOMINATION FORM**  
**OFFICE BEARERS OF THE ASSOCIATION AND**  
**ORDINARY MEMBERS OF THE COMMITTEE**

*All persons named must be current financial members of no less than 12-months*

Nominee: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/mobile: \_\_\_\_\_

Nominated Position:

President

Vice President

Secretary

Treasurer

Committee member

Public Officer

Nominator: Name \_\_\_\_\_  
Business \_\_\_\_\_  
Address \_\_\_\_\_  
  
Signature \_\_\_\_\_

Seconder: Name \_\_\_\_\_  
Business \_\_\_\_\_  
Address \_\_\_\_\_  
  
Signature \_\_\_\_\_

Acceptance of Nomination

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please note:** Nominations must be lodged with the Secretary not less than 7 days prior to the Annual General Meeting (no later than 5 November 2024)



**FORM OF APPOINTMENT OF PROXY**  
**TWEED CHAMBER OF COMMERCE & INDUSTRY INCORPORATED**

I, .....  
(full name)

of .....  
(address)

being a member of .....  
(name of incorporated association)

hereby appoint .....  
(full name of proxy)

of .....  
(address)

being a member of that incorporated association, as my proxy to vote for me on my behalf at the general meeting of the association (annual general meeting or special general meeting, as the case may be) to be held on the.....day of ..... and at any adjournment of that meeting.  
(month and year)

- \* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).
- \* to be inserted if desired.

.....  
Signature of member appointing proxy

.....  
Date

**NOTE: A proxy vote may not be given to a person who is not a member of the association.**

Members may vote by proxy, but such voting must be on the proper form (ABOVE) and deposited with the Secretary no later than 24 hours before the starting time of the meeting.

**NOTE: NO MEMBER MAY HOLD MORE THAN THREE PROXY VOTES.**

Tweed Chamber of Commerce & Industry Incorporated, PO Box 6795, South Tweed Heads NSW 2486  
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